

# ENROLLMENT PACKET FOR FAMILIES PAYING THROUGH FACTS

Page 1: Return to School Office

Page 2: Keep for Parent Records

Page 3: Keep for Parent Records

Page 4: Return to Parish Office

**St. Charles Borromeo School**  
**Enrollment Form FOR FAMILIES PAYING TUITION THROUGH FACTS**  
**2011-2012 School Year**

Family Name: \_\_\_\_\_ Parish in which you are Registered: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Father: \_\_\_\_\_ Mother: \_\_\_\_\_

| Name(s) of Child(ren) | Grade Entering 2011-2012 | Enrollment Fee |
|-----------------------|--------------------------|----------------|
| _____                 | _____                    | \$200.00       |
| _____                 | _____                    | \$200.00       |
| _____                 | _____                    | \$200.00       |
| _____                 | _____                    | \$200.00       |
| _____                 | _____                    | \$200.00       |

**ENROLLMENT FEE PAYMENTS ARE HANDLED THROUGH THE SCHOOL OFFICE**

**Your cancelled check is your receipt.** Checks should be made payable to St. Charles Borromeo. Enrollment Fee is **NON-REFUNDABLE**. Breakdown of Enrollment Fees:

1. Registration Fee \$70.00
2. Playground Fee \$10.00
3. Book Fees \$120.00

Book Fee helps pay for the following school expenses: Textbook Rental, Workbooks, Accelerated Math Supplies, ITBS Testing, ACRE Testing, Paper, Copying and Library Supplies, etc.

Enrollment Fee PER STUDENT: Total One Time Payment **due by March 2<sup>nd</sup>** \$200.00  
 # of Students \_\_\_\_\_ X \$200.00 = \_\_\_\_\_ Date paid: \_\_\_\_\_ Check# \_\_\_\_\_

**OR SPLIT INTO TWO EQUAL PAYMENTS**

Enrollment Fee PER STUDENT: **1<sup>st</sup> payment due by March 2<sup>nd</sup>** \$100.00  
 # of Students \_\_\_\_\_ X \$100.00 = \_\_\_\_\_ Date paid: \_\_\_\_\_ Check# \_\_\_\_\_

Enrollment Fee PER STUDENT: **2<sup>nd</sup> payment WILL BE INCLUDED IN FACTS AMOUNT** \$100.00  
 # of Students \_\_\_\_\_ X \$100.00 = \_\_\_\_\_

Late fee \$15 per student if after March 2<sup>nd</sup>: \$15.00  
 Date paid: \_\_\_\_\_ Check# \_\_\_\_\_

**St. Charles Borromeo**  
**Tuition & SCRIP Fundraising Fee**  
**FOR FAMILIES PAYING TUITION THROUGH FACTS**  
**2011-2012**

The following is to help you determine which tuition payment plan will best fit your budget. All tuition payments are handled through the Parish Office. For the FACTS payment options of "10 Payments," "Quarterly," and "Twice Yearly," **the \$250 Scrip fee is included in all of the FACTS Payment Options.**

| <b><u>PARISHIONER</u></b>   | 10 Payments<br>July thru April | Quarterly<br>July/Oct/Jan/Apr | Twice Yearly<br>July/January |
|---|--------------------------------|-------------------------------|------------------------------|
| One Child:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$3508+\$250+\$100      | \$385.80                       | \$964.50                      | \$1929.00                    |
| Two Children:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$4960+\$250+\$200   | \$541.00                       | \$1352.50                     | \$2705.00                    |
| Three Children:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$5604+\$250+\$300 | \$615.40                       | \$1538.50                     | \$3077.00                    |
| <b><u>NON-PARISHIONER</u></b>   | 10 Payments<br>July thru April | Quarterly<br>July/Oct/Jan/Apr | Twice Yearly<br>July/January |
| One Child:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$3897+\$250+\$100      | \$424.70                       | \$1061.75                     | \$2123.50                    |
| Two Children:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$5508+\$250+\$200   | \$595.80                       | \$1489.50                     | \$2979.00                    |
| Three Children:<br>Tuition+SCRIP+2 <sup>nd</sup> Enrollment<br>\$6222+\$250+\$300 | \$677.20                       | \$1693.00                     | \$3386.00                    |

FACTS charges a usage fee, which will be deducted from your account prior to your first scheduled payment, using the following scale: 10 or 4 payments: \$38.00 **or** 2 payments: \$15.00

In addition, a \$25 returned payment fee will be automatically processed from your account for each returned payment. **If you have any questions, or have four or more children, please contact Peggy at the Parish Office at (636)946-1893 for an updated total.**

St. Charles Borromeo  
SCRIP FUNDRAISING FEE FOR FAMILIES PAYING TUITION THROUGH FACTS  
2011-2012

Each family is required to pay a \$250.00 SCRIP Fundraising Fee.

WHEN PAYING THROUGH FACTS, THE SCRIP FEE IS  
AUTOMATICALLY INCLUDED INTO YOUR FACTS AMOUNT DUE.

This fee is paid BY FACTS to The HOME & SCHOOL ASSOCIATION.

The SCRIP fundraising fee is ***required and Non-Refundable***. The SCRIP fundraising fee helps pay for the following school expenses: textbook rotation, Bibles, student planners, control paper, art supplies, technology fees, technology upgrades, playground maintenance, student appreciation day, Catholic Schools Week assembly, Field Day and many other school wide expenses.

**Because of the SCRIP fundraising fee, no other fundraisers are required.**

**St. Charles Borromeo School**  
**Payment of Tuition – FACTS PAYMENT SELECTION FORM**  
**2011-2012 School Year**

Family Name: \_\_\_\_\_ Parish in which you are Registered: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip: \_\_\_\_\_

Father: \_\_\_\_\_ Mother: \_\_\_\_\_

| Name(s) of Child(ren) | Grade Entering 2011-2012 |
|-----------------------|--------------------------|
|-----------------------|--------------------------|

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

I/We elect the following tuition payment plan for the 2011-2012 school year:

Payment through FACTS

\_\_\_\_\_ Two Times per year: July and January

\_\_\_\_\_ Four Times per year: July, October, January, April

\_\_\_\_\_ Ten Times per year beginning in July

**Please call the church office at (636)946-1893 if you have any questions.**